



DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON, TN 38055-0000

BUPERSINST 1080.53 CH-2
PERS-4013
25 JAN 2011

BUPERS INSTRUCTION 1080.53 CHANGE TRANSMITTAL 2

From: Chief of Naval Personnel

Subj: ENLISTED DISTRIBUTION AND VERIFICATION REPORT USERS'
MANUAL

Encl: (1) Revised page 1 of enclosure (1)
(2) Revised page C-2 of enclosure (1), appendix C

1. Purpose. To update the uniform resource locator for the personal computer Enlisted Distribution Verification Report Web site and availability of the OPNAV 1000/2, Activity Manpower Document (AMD).

2. Action. Remove pages 1 and C-2 of enclosure (1) and replace with enclosures (1) and (2) of this change transmittal.

A handwritten signature in black ink, appearing to read "D. P. Quinn for".

D. P. QUINN
Rear Admiral, U. S. Navy
Deputy Chief of Naval Personnel

Distribution:

Electronic only, via BUPERS Web site:

<http://www.npc.navy.mil/>

GENERAL INFORMATION

1. Discussion

a. The EDVR is a monthly statement of an activity's enlisted personnel account. It provides a:

(1) Summary by distribution community of the present and future manning status of the activity;

(2) Common reference for communicating manning status between an activity and its Manning Control Authority (MCA);

(3) Statement of account for verification by the Personnel and Pay Services Unit Identification Code (PPSUIC) activity. The PPSUIC is the UIC of a Personnel Support Activity Detachment (PERSUPDET) or other organization that provides personnel and pay services to an activity; and

(4) Permanent historical record of an activity's enlisted personnel account.

b. The EDVR is available to each activity by downloading it electronically from <https://pcedvr.bol.navy.mil>. Afloat units who have a requirement for distribution via the Streamlined Automated Logistics Tool Set (SALTS) must submit a request to Navy Personnel Command (NAVPERSCOM), Enlisted Personnel Readiness and Support Branch (PERS-4013).

c. Commands requiring access to EDVRs of other activities within their chain of command must either request them from the activity concerned or submit a request to NAVPERSCOM (PERS-4013). The request must identify the primary UIC, the UIC of each activity requested, and provide sufficient justification for data access.

2. Appendices. Appendices A and B are explanations of data elements contained in the EDVR that list all codes to help explain each page of the EDVR, e.g., abbreviations, duty status codes, dependency status of a Sailor for Basic Allowance for Housing (BAH) and inspection purposes, and the description of other codes to help with sections 3, 4, and 5 of the EDVR. Appendix C lists all forms and where they can be obtained.

3. Cover Pages. The following information is displayed on the first and second page of the EDVR:

BUPERSINST 1080.53 CH-2
25 JAN 2011

OPNAV 1000/2, Activity Manpower Document (AMD). Activities should liaison via the chain of command through their Manpower Budget Submitting Office for copies of their AMD.